



September 12, 2023

To  
Listing / Compliance Department  
BSE Limited  
Phiroze Jeejeebhoy Towers  
Dalal Street, Mumbai – 400 001

To  
Listing / Compliance Department  
National Stock Exchange of India Limited  
Exchange Plaza, C-1, Block G  
Bandra Kurla Complex  
Bandra (E), Mumbai – 400 051

**BSE CODE: 543329**

**NSE SYMBOL: WINDLAS**

Dear Sir/ Madam,

**Re: Proceedings of 22<sup>nd</sup> Annual General Meeting of the Company held on September 12, 2023, pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

1. We are pleased to inform you that the 22<sup>nd</sup> Annual General Meeting (AGM) of the Company was held on Tuesday, the September 12, 2023 at 12.30 P.M. through Video Conferencing (VC) in compliance with relevant Circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India. Requisite quorum being present, the meeting was called to order.

Mr. Vivek Dhariwal, Independent Director and Chairman occupied the Chair. The following directors were present at the meeting:

- a. Mr. Ashok Kumar Windlass, Wholetime Director
- b. Mr. Hitesh Windlass, Managing Director
- c. Mr. Manoj Kumar Windlass, Joint Managing Director
- d. Mr. Pawan Kumar Sharma, Executive Director
- e. Mrs. Prachi Jain Windlass, Non-Executive Director, and Chairperson of CSR Committee
- f. Mr. Srinivasan Venkataraman, Chairman of the Audit Committee and Nomination and Remuneration Committee (Independent Director)
- g. Mr. Gaurav Gulati, Chairman of the Stakeholders Relationship Committee (Independent Director)

Mr. Vijay Kumar Gupta representative of the Statutory Auditors (M/s SS Kothari Mehta & Company), Mr. Sourabh Jain, Cost Auditors, Mr. Sandeep Joshi, Scrutiniser and Secretarial Auditor, Mrs. Komal Gupta, Chief Executive Officer and Chief Financial Officer and Mr. Ananta Narayan Panda, Company Secretary were also present at the meeting.

2. All requisite Statutory Registers and other requisite documents were available electronically during the AGM for inspection of the Members.
3. In accordance with Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and other applicable provisions, if any, of the said Regulations, we would like to inform you that following items as set out in the Notice convening the 22<sup>nd</sup> Annual General Meeting were transacted at the AGM.



SI. No.	Items/Resolution	Type of Resolution
1	Adoption of the Audited Standalone and Consolidated Financial Statements of the Company for the financial year ended March 31, 2023, together with the Reports of the Auditors and the Board of Directors' thereon.	Ordinary Resolution
2	Declaration of Final Dividend of Rs. 4.00/- per Equity Share for the financial year 2022-23.	Ordinary Resolution
3	Appointment of a Director in place of Mr. Hitesh Windlass, Managing Director (DIN: 02030941) who is liable to retire by rotation and being eligible, offers himself for re-appointment.	Ordinary Resolution
4	Appointment of a Director in place of Mrs. Prachi Jain Windlass, Director (DIN: 06661073) who is liable to retire by rotation and being eligible, offers herself for re-appointment.	Ordinary Resolution
5	Ratification of the remuneration of the Cost Auditor	Ordinary Resolution
6	Approval of the 'WBL Employee Stock Option Scheme 2023'	Special Resolution
7	Approval of grant of employee stock option equal or more than 1% of Issued Capital to the identified employees	Special Resolution

- Shareholders who had registered themselves as Speakers were invited to express their views/raise questions, if any. All the queries of Shareholders were replied satisfactorily by the Managing Director and the CEO & CFO of the Company.
- The voting on all the above resolutions was conducted through remote e-voting and e- voting during the AGM.
- The voting results on the above resolutions will be communicated to the Stock Exchanges along with the consolidated Scrutinizer's Report both on remote e-voting and e-voting at the aforesaid AGM within the stipulated time limits. The e-voting facility was kept open thereafter for next 30 minutes to enable the Shareholders to cast their votes. The meeting was deemed to be concluded at 2:00 P.M post expiry of 30 minutes time allocated to the Shareholders to cast their votes at the AGM.

This is for your kind information and record.

Thanking you,

Yours faithfully,

**For Windlas Biotech Limited**

Ananta Narayan Panda  
**Company Secretary & Compliance Officer**