Corporate Social Responsibility Committee

Windlas Biotech Limited

1. Composition

Name	Position on the Committee	Designation
Ms. Prachi Jain Windlass	Chairperson	Non-Executive Director
Mr. Vivek Dhariwal	Member	Independent Director
Mr, Ashok Kumar Windlass	Member	Whole Time Director
Mr, Pawan Sharma	Member	Director

2. Terms of Reference

- Formulate and recommend to the Board, a Corporate Social Responsibility (CSR) Policy indicating the activities to be undertaken by the Company as specified in Schedule VII to the Companies Act, 2013;
- Recommend the amount of expenditure to be incurred on the CSR activities;
- Approve Corporate Sustainability Reports and oversee the implementation of sustainability activities;
- Institute a transparent monitoring mechanism for implementation of the corporate social responsibility projects or programs or activities undertaken by the Company
- Monitor Company's compliance with the Corporate Governance Guidelines and applicable laws and regulations and make recommendations to the Board on all such matters and on any corrective action to be taken, as the Committee may deem appropriate;
- Monitor CSR Policy of the Company from time to time;
- Monitor the CSR activities undertaken by the Company;
- Identifying corporate social responsibility policy partners and corporate social responsibility policy programmes;
- Identifying and appointing the corporate social responsibility team of the Company including corporate social responsibility manager, wherever required;
- Ensure compliance with the corporate governance norms prescribed under the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Companies Act, 2013 and other statutes or any modification or re-enactment thereof;
- Advise the Board periodically with respect to significant developments in the law and practice of corporate governance and to make recommendations to the Board for appropriate revisions to the Company's Corporate Governance Guidelines;
- Observe practices of Corporate Governance at all levels and to suggest remedial measures wherever necessary;
- Review and assess the adequacy of the Company's Corporate Governance Manual, Code of Conduct for Directors and Senior Management, the Code of Ethics and other internal policies and guidelines and monitor that the principles described therein are being incorporated into the Company's culture and business practices;
- Formulate / approve codes and / or policies for better governance;
- Provide correct inputs to the media so as to preserve and protect the Company's image and standing;

- Disseminate factually correct information to investors, institutions and the public at large;
- Establish oversight on important corporate communication on behalf of the Company with the assistance of consultants / advisors, if necessary;
- Ensure institution of standardized channels of internal communications across the Company to facilitate a high level of disciplined participation;
- Carry out any other function as is mandated by the Board from time to time and / or enforced by any statutory notification, amendment or modification as may be applicable.